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Contractors. E. Reimbursements For Expenditures Related To Travel, Such As Mileage And Parking, Should Be Handled Through The Submission Of An Official Travel Expense Claim. 6. Replenishment Of The Funds. A. The Pet 3th, 2024PETTY CASH/CHANGE FUND RECONCILIATIONPETTY CASH/CHANGE FUND RECONCILIATION Cash On Hand Currency 1.00 Count Loose Coins \$ 0.50 \$ \$ 0.25 \$ \$ 0.10 \$ 0.05 \$ 0.01 \$ Count Rolled Coins \$ 0.50 \$ 0.25 \$ 0.10 \$ 0.05 \$ TOTAL CASH/RECEIPTS \$ 0.01 \$ AUTHORIZED AMOUNT \$ Cash Subtotal \$ Cash & Checks \$ Variance \$ Receipt Subtotal 1th, 2024YEAR END CERTIFICATE OF PETTY CASH HELD AS AT 31st JULYI Also Confirm That All Petty Cash Funds Are Kept In A Secured Locked Box, In A Secure Fireproof Safe. Float Holder Signature: Date:

____ Countersigned By: Entity . Cost Centre 1 Cost Centre 2 Expense Code Please Complete ALLfields And Return To Cashiers In The Finance Division Within 5 ... 2th. 2024.

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| Required To Confirm Quarterly All Imprest Cash Funds. |
| As The Official Fund Custodian Of The \$ Fund |
| Used By, You Need To Do A Reconciliation Of The |
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